

# ICBC Leasing program

## Customer Guideline



Step  
01

Customer Agree to Buy  
with EPC (installer)

Step  
02

Customer sign the  
application form with  
ICBCTL

Step  
03

Wait for ICBCTL to process  
in 1-3 days

Step  
04

set date for down  
payment and installation

Step  
05

Install Solar roof

Step  
06

Pay monthly payment

# Step 1

## Customer Agree to Buy with EPC (installer)

- Find installer from [installer list](#)
- Contact the installer for design and solution packages
- Customer confirm Quotation Agreement with installers verified by ICBCTL



# Step 2

## Customer sign the application form with ICBCTL

- **Installer:** Share customer demand to ICBCTL
- **ICBC:** initiate in setting the date for customers to sign the application
- **Customers:** Prepare documents and sign Application form
  - Documents :
    - Prove of Income (Statement, Pay Slip)
    - Copy of ID card
    - Copy of House registration
    - Copy of Quotation
    - Location of the house(map)
    - Photo of the house (Site Survey)



# Step 3

## Wait for ICBCTL to process in 1-3 days

- ICBCTL will process the documents, and approve in 1-3 days
- Approval result will be sent to both installer and customer





# Step 4

## Set date for down payment and installation

- Contact the installer to set the date for down payment and installation



# Step 5

## Install Solar roof

- Installer install and test solar roof in your home
- Sign acceptance document



# Step 6

## Pay monthly payment

- **Installer:** submit the acceptance documents to ICBCTL
- **Customer:** start to pay installment according to ICBCTL notification

06

